

MOHAVE COUNTY JUSTICE COURT

If you want to file a...

**CIVIL
COUNTERCLAIM**

MOHAVE COUNTY JUSTICE COURT

A counterclaim is a claim made by the defendant against the plaintiff. A counterclaim should be filed at the same time the defendant's answer is filed (Refer to the Civil Answer packet). If you have already filed an answer, you will have to pay a separate filing fee for the counterclaim.

If the amount of your counterclaim **EXCEEDS \$10,000.00** the civil case will immediately be **TRANSFERRED TO THE SUPERIOR COURT** and appropriate filing fees will be assessed by the Superior Court before processing can commence.

Please STOP...

	If you have not been served with a civil summons and Complaint.
	If there has already been a judgment rendered
	If you have not filed an answer to the civil complaint.

Please PROCEED...

	If you are within the prescribed time limit of filing counterclaim and are filing or have filed an answer
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FORMS Needed: *(Click on the form name in the table below to download the form)*

	Civil Counterclaim
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INSTRUCTIONS:

- 1) Complete the form(s)
- 2) Make copies of the answer form and counterclaim form. The court will require an original of each and you may wish to have copies; additionally each named plaintiff will need a copy.
- 3) File papers with the court clerk
- 4) Pay the answer fee, there is no fee for the counterclaim if filed with the answer.
- 5) Mail the copies to the plaintiff(s).

IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS form must be filed with the court when a party changes their address.

Visit us at www.mohavecourts.az.gov/Justice/JCSS_Home.html for additional filing information and online forms.