

CIVIL CASE MANAGEMENT PLAN

Upon the filing of the Complaint, the Clerk shall issue a Notice to the Plaintiff that any Defendant(s) not timely served within ninety (90) shall result in the dismissal of such Defendant(s) without prejudice from the matter. Court IT and Administration shall daily notify the Clerk's Judicial Assistant of any filing in the matter. The Court's Judicial Assistant shall monitor the same and tickle any matter or motion, petition or other documents filed for any additional briefing. Such Motion and additional briefing will be brought to the Court's attention upon filing for initial review, and at the expiration of the briefing schedule.

The file shall be brought to the Court's attention on the 90th day. Court Administration/IT shall establish a procedure or protocol to notify the Court's Judicial Assistant that the matter has been pending 90 days. The physical or electronic file shall be brought to the Court's attention by the Judicial Assistant (whenever the term "file" is used herein it refers to either an electronic or physical file as the case may be).

The Court shall review the file to discern if the matter should be dismissed without prejudice for lack of service; or, partially dismissed as to those Defendants not timely served. The Court shall further verify an arbitrator has been appointed if the matter is Arbitration eligible.

Files are to be immediately brought to the Court's attention upon the filing of a Joint Report and proffering of a Scheduling Order. The files will also be immediately brought to the attention of the Court should the timeframe for any briefing on a pending motion or other matter has expired.

Court Administration/IT shall develop a protocol or process whereby any civil matter that has been pending for 134 days from filing shall result in notification to the Court's Judicial Assistant. The Court's Judicial Assistant shall bring the physical or electronic file to the attention of the Court to discern if a Joint Report has been filed and Scheduling Order proffered. If no Joint Report is filed or Scheduling Order proffered, the Court shall place the matter on the Dismissal Calendar for a period of sixty (60) days. The matter should further be tickled on day one hundred ninety (194) for dismissal if a Scheduling Order is not issued in the matter.

The case should further be tickled by Court Administration/IT for one hundred forty-five (145) days from the appointment of an Arbitrator, if the matter is subject to arbitration. If an award is not filed by one hundred forty-five (145) days, the matter shall, again, be placed on the Dismissal Calendar by Court Administration. If an arbitrator is not timely setting a matter for hearing, it is the responsibility of the parties/counsel to coordinate an evidentiary hearing with the Arbitrator. Failure to do so shall result in the matter being placed on the Dismissal Calendar.

Court Administration/IT shall establish a procedure or protocol to timely notice Arbitration matters for dismissal in accord with Rule 76(d), A.R.C.P.

All Scheduling Orders shall set either a Status Conference or Trial Setting Conference.

The Court will not grant extensions or modifications to Scheduling Orders, even if the parties so stipulate, unless good cause has been established within the briefing. The parties efforts to mediate a resolution is not good cause to expand discovery or disclosure deadlines.