



The Judicial Branch of Arizona
MOHAVE COUNTY

ANNUAL REPORT 2010



**SUPERIOR AND JUSTICE COURTS
ADULT AND JUVENILE PROBATION
CLERK OF THE SUPERIOR COURT**

<http://www.mohavecourts.az.gov>



JUDICIAL BRANCH

Enclosed within this report is a detail of the many accomplishments that were completed by the staff of the Superior Court and its entities, the Justice Courts and the Adult and Juvenile Probation Departments during calendar year 2010. While we continue to be impacted negatively by the downturn in the economy, we are finding creative and collaborative ways to ensure we accomplish our mission critical responsibilities. Our vision remains to be a leader in providing excellent service and ensuring we provide the highest quality of justice services in all that we do.

I would note that the completion of the renovation of the old County Administration building in Kingman and subsequent move of the Probation department into the building was a significant accomplishment during 2010. This new facility has provided the Probation department with the necessary space and functionality to support their activities and ensure a professional and safe work environment. We appreciate the support of the County in helping this project become a reality. We continue to work with the County on the construction of a new facility for the Moccasin Justice Court and look forward to this project being completed in 2011.

We recognize and express appreciation for the continuing support we receive from the Arizona Supreme Court, the State Legislature, the County Board of Supervisors and County Management in our efforts to accomplish the mission of the Courts.

Respectfully submitted,

Richard Weiss
Presiding Judge



Strategic Plan 2008 - 2012

MISSION STATEMENT

The mission of the Courts of Mohave County is to uphold the laws of the land. We shall resolve disputes and legal matters and serve the public in a fair, timely, consistent, & professional manner.

VISION

As a leader among all courts, the Courts of Mohave County will:

- Be more user-friendly & accessible.
- Have safe & adequate facilities.
- Use technology to enhance access & services.
- Provide innovative and effective programming & services.
- Encourage collaboration among all partners & stakeholders.
- Employ highly motivated, competent, & professional staff.
- Be responsive to the needs of the community.

The Courts of Mohave County continue to work on the long range goals and strategic initiatives that are outlined in the Court's current strategic plan. Some of the accomplishments made during 2010 in each of the five strategic areas include:

1. Access and Customer Service –
 - a. Standardized court forms
 - b. Interactive forms available on Court webpage
2. Fair and Timely Resolution of Disputes
 - a. Standard Caseflow charts posted to Court webpage
 - b. Determination of Release Conditions and Release Order adopted by all courts
3. Court Facilities
 - a. Relocation of Probation into remodeled building in Kingman
 - b. Installation of Evidence presentation equipment in courtrooms
4. Motivated, Competent and Professional Judges and Staff
 - a. Conducted employee satisfaction survey
 - b. High Five employee recognition program
5. Community Understanding and Support
 - a. Produced Annual Report for Court
 - b. Enhanced participation and work with the Mohave County Bar Association



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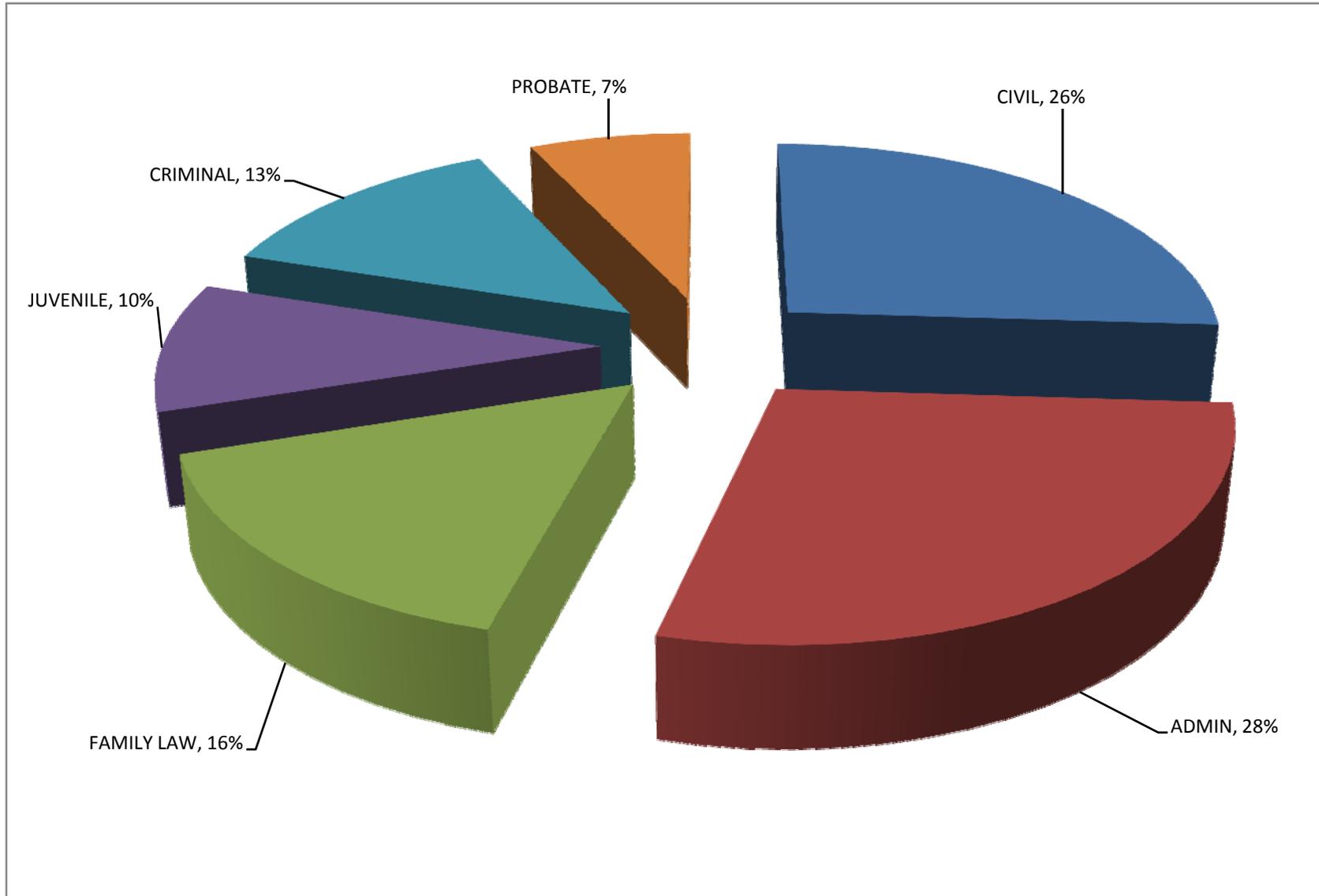
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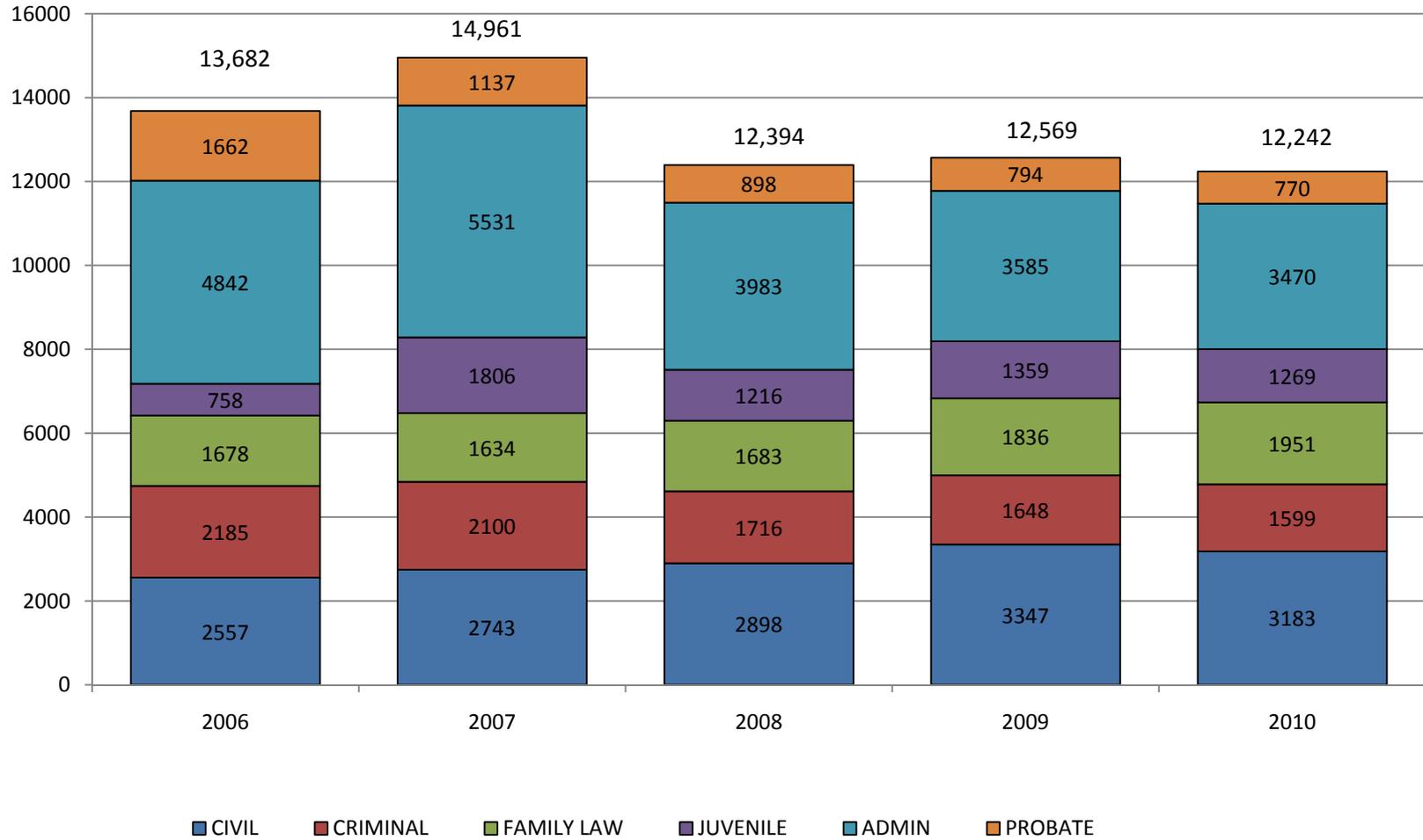
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**Superior Court of Arizona in Mohave County
Case Filings by Type, 2010
Total Filings = 12,242**



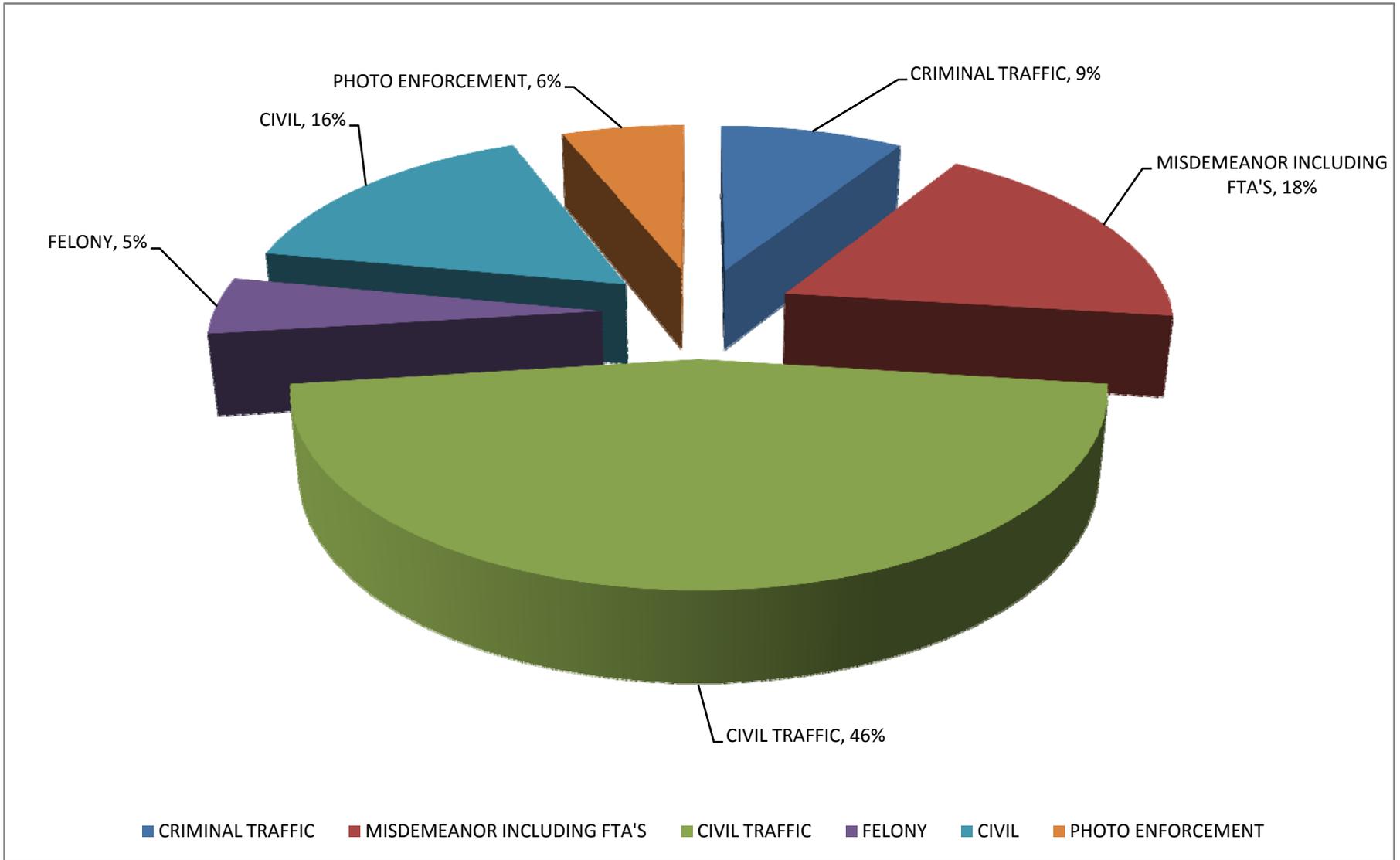
Superior Court of Arizona in Mohave County Case Filings by Type 2006-2010



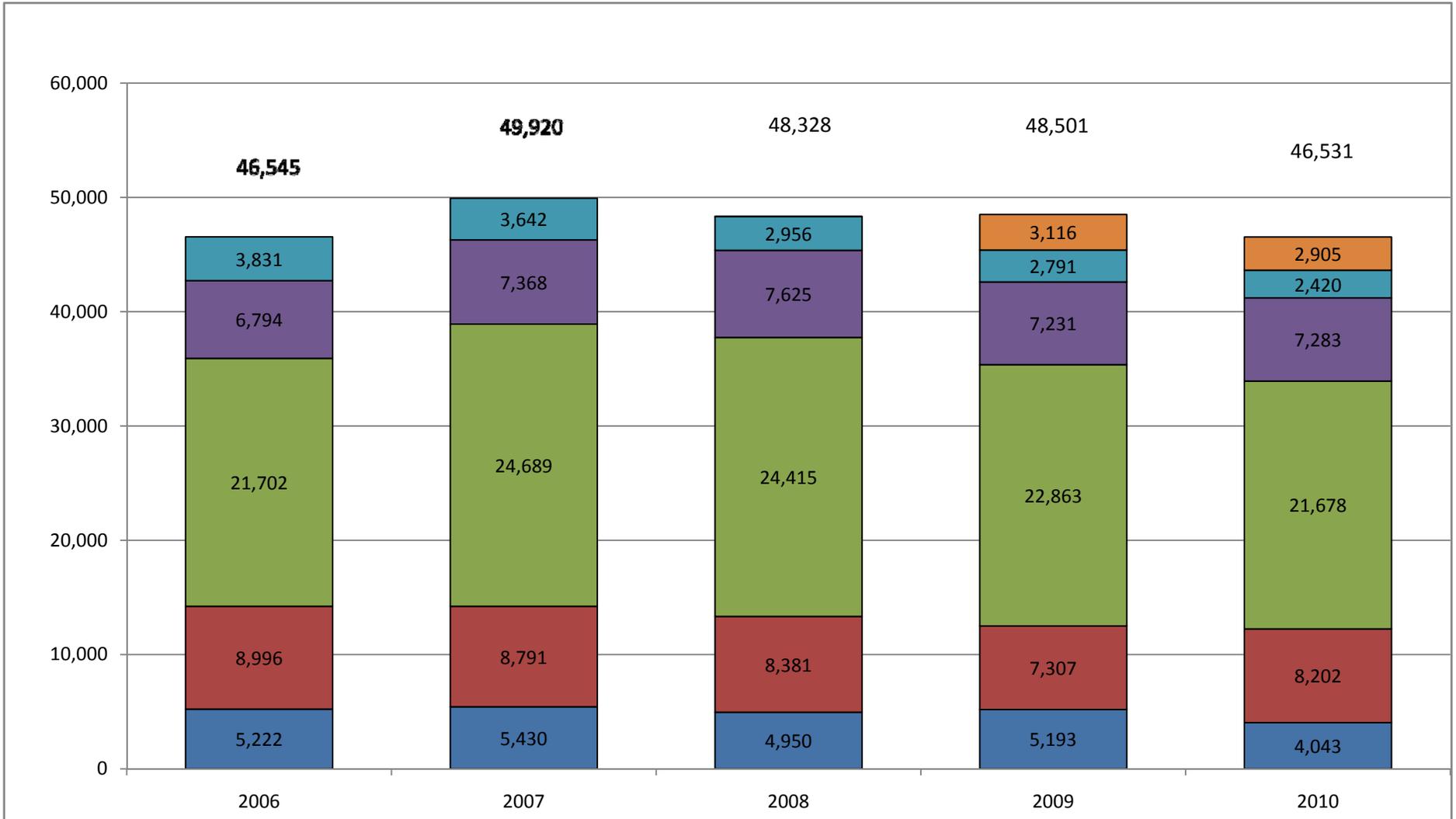
Superior Court Of Arizona In Mohave County
Total Annual Case Filings By Type
2006-2010

<u>CASE TYPE</u>	<u>2006</u>	<u>%</u>	<u>2007</u>	<u>%</u>	<u>2008</u>	<u>%</u>	<u>2009</u>	<u>%</u>	<u>2010</u>	<u>%</u>
CIVIL	2,557	19%	2,743	18%	2,898	23%	3,347	26%	3,183	26%
CRIMINAL	2,185	16%	2,100	14%	1,716	14%	1,648	13%	1,599	13%
FAMILY LAW	1,678	12%	1,634	11%	1,683	14%	1,836	15%	1,951	16%
JUVENILE	758	6%	1,806	12%	1,216	10%	1,359	11%	1,269	10%
ADMIN	4842	35%	5531	37%	3983	32%	3585	29%	3470	29%
PROBATE	1662	12%	1137	8%	898	7%	794	6%	770	6%
ANNUAL TOTALS	13,682		14,951		12,394		12,569		12,242	

**Mohave County Justice Courts
Case Filings by Type, 2010
Total Filings – 46,531**



Mohave County Justice Courts Case Filings by Type 2006 – 2010



■ CRIMINAL TRAFFIC
 ■ MISDEMEANOR INCLUDING FTA'S
 ■ CIVIL TRAFFIC
 ■ FELONY
 ■ CIVIL
 ■ PHOTO ENFORCEMENT

*PHOTO ENFORCEMENT IMPLEMENTED SEPTEMBER 2008

**Mohave County Justice Courts
Total Annual Case Filings by Type
2006 – 2010**

<u>CASE TYPE</u>	<u>2006</u>	<u>%</u>	<u>2007</u>	<u>%</u>	<u>2008</u>	<u>%</u>	<u>2009</u>	<u>%</u>	<u>2010</u>	<u>%</u>
CRIMINAL TRAFFIC	5,222	11%	5,430	11%	4,950	10%	5,193	11%	4,043	9%
MISDEMEANOR INCLUDING FTA'S	8,996	19%	8,791	18%	8,381	17%	7,307	15%	8,202	18%
CIVIL TRAFFIC	21,702	47%	24,689	49%	24,415	51%	22,863	47%	21,678	46%
CIVIL	6,794	15%	7,368	15%	7,625	16%	7,231	15%	7,283	16%
FELONY	3,831	8%	3,642	7%	2,956	6%	2,791	6%	2,420	5%
PHOTO ENFORCEMENT					1		3,116	6%	2905	6%
ANNUAL TOTALS	46,545		49,920		48,328		48,501		46,531	

*PHOTO ENFORCEMENT IMPLEMENTED SEPTEMBER, 2008



PROBATION DEPARTMENT

Below is a snapshot of some of the work the Mohave County Probation Department accomplished in 2010 as compared to 2009.

Description	2009	2010
Total number of Pre-Sentence Investigations Completed:	856	797
Average daily number of adults on standard probation:	1238	1184
Average daily number of adults on intensive probation:	49	32
Total adult Fines, Fees, and Restitution in dollars:	\$1,111,561.71	\$1,465,923.28
Total adult hours of community service:	43,107.00	33,149
Equivalent dollars at minimum wage (\$ 7.25 per hour):	\$312,158.49	\$240,330.25
Dollars spent on adult treatment services:	\$127,842.36	\$107,704.40
Total number of juvenile referrals (offenses):	2915	2760
Total number of juveniles referred:	1819	1652
Total number of diversions:	635	579
Total number of successful diversions:	502	311
Average daily number of juveniles on standard probation:	179	225
Average daily number of Juveniles on intensive probation:	57	55
Total number of juveniles assigned to Drug Court:	129*	45
Total number of juveniles completing Drug Court:	14	12
Total number of bookings into detention:	737	401
Average daily number of juveniles in detention:	20	21
Average length of stay of juveniles in detention:	11 days	11 days
Juveniles who successfully passed GED in Detention:	16	30
Total juvenile Fines, Fees and Restitution in dollars	\$198,492.20	\$204,889.00
including detention:	\$15,835.82	\$19,596
Total juvenile hours of community service:	19,196	20,971
Equivalent dollars at minimum wage (\$ 7.25 per hour):	\$139,167.38	\$152,039.80
Dollars spend on juvenile treatment services:	\$633,680.28	\$484,150.43

* This number represents all juveniles screened for Drug Court in 2009. During 2010 Drug Court responsibilities were transferred to the Probation Department and for statistical purposes we will only track number enrolled in the program and number who successfully completed the program.



ACCOMPLISHMENTS

During this year, the Department transitioned to governance under the Evidence-Based Practice (EBP) Codes of Judicial Administration. As a result, departmental policy was revised and created in accordance to Code, which also included a review and revisions to many departmental policies pertaining to supervision strategies and special program development aligning with best practices. EBP is a significant trend throughout all human service fields that emphasizes positive outcomes. It holds that if an offender's risk to the community and their individual needs are assessed properly, the individual offender can be intrinsically motivated to make lasting positive changes to their behavior.

The Department continued its working partnership with the United States Marshals Service. The Marshals service gave the Department a new 2010 Ford 4x4 pickup, funds to retrofit the vehicle and an increase in overtime funding for our surveillance officer assigned to the Absconder Taskforce.

This year we instituted the Juvenile Employment Mentoring (JEM) Program. JEM is a community-based employment mentoring program for juveniles on probation. Juveniles are handpicked based on their ability and desire to participate and are paired with employers in the County who provide valuable job training and instruction on good employee work habits. JEM has given our juveniles a clear and positive path to success which has also benefited the community by putting these juveniles to work and ultimately helps them become productive members of society. Some of our juveniles have been so successful in this program that the mentors have given them full-time paid positions in their businesses.

Our Juvenile Detention Center was recognized as the first in the state to provide on-line college classes to our juveniles who have successfully completed their GED examinations. These classes, up to seven credit hours, are at no cost to the juvenile and their work on the classes can be continued once they leave the Detention Center. Our thanks to the Mohave Community College for modifying their Early Start Program and putting it on-line for our juveniles at no cost to us.

In February 2010 the Kingman Office moved into a newly renovated building. Our new facility provides a much safer and pleasant environment for our hardworking staff.



MEDIATION/CONCILIATION COURT

CONCILIATION COUNSELING

During this year, there were 7conciliation counseling cases referred to the department and a total of 9 sessions provided to the public.

DIVORCE MEDIATION

There were a total of 599 mediation appointments set for the year, however due to re-scheduling and cancellations, only 433 actual mediations were conducted. Of these appointments:

- 105 or 24% resulted in a complete agreement.
- 79 or 18 % resulted in a Partial Agreement.
- 203 or 47% resulted in No Agreement.
- 46 or 11% were cancelled, dismissed or vacated.

PARENT EDUCATION

- 44 classes were offered with 710 attending.

VISITATION ASSISTANCE PROGRAM

- 1 family used the services of the department for visitation exchanges.

PARENTING COORDINATOR

- 141 new Parent Coordinator appointments were held.

DEPENDENCY CASE FACILITATION/COORDINATION

- 139 dependency mediations were held.

ADDITIONAL SERVICES AND HIGHLIGHTS

In addition to the services noted above, the following services were provided by the staff at the Conciliation Court / Mediation Center:

- 27 Court ordered child interviews.
- 12 Therapeutic counseling sessions.
- 11 Child educational counseling sessions.
- 4 Children divorce classes.
- 1 Supervised visit of DES/CPS case (a second meeting was held with the children).



JUVENILE DRUG COURT

During the year there were 45 enrollees in our Bullhead City, Lake Havasu City and Kingman programs. Of those enrolled we had five successfully graduate from the program.

The focus of the program continues to be reducing the substance abuse use in the higher risk population of juveniles 14-17 years of age, while also reducing recidivism in their criminal behaviors through lowered referrals. During the year, only six juveniles received new referrals while in Drug Court, one of whom had only been in Drug Court for one day before being taken into custody for new crimes. (13% new referral rate).

Cooperation and collaboration with the family is a key component of Drug Court. Family members, guardians and supportive members of the juveniles' community are encouraged to participate in Drug Court with them by attending court hearings and educational presentations. During 2010, approximately 1/3 of the juveniles had family or other participants attend Drug Court with them on a regular basis.

All participants of Drug Court are required to randomly drug test and attend treatment programming. Drug testing results reflected markedly decreased substance use while in Drug Court. Rewards and incentives are built into the program to reinforce this positive behavior. Treatment programming continues to support the juveniles in their sobriety.

In November, 2010 our Drug Court program began full time supervision under the Mohave County Probation Department. A full time Drug Court Coordinator, Administrative Assistant and a part-time Drug Court Probation Officer manage the program in all three cities under the supervision of Superior Court Judge Rick Williams. We look forward to a rewarding 2011 with the terrific team of Superior Court and Probation staff whose main goal is to help our juveniles achieve a positive foundation for their adult life.



INFANT AND TODDLER COURT MENTAL HEALTH PROGRAM

The Superior Court Infant/Toddler Mental Health Team works under the First Things First Program. Our team was awarded the grant in November of 2009.

Our focus, as a team, is to improve the mental health services to infants and toddlers from birth through five years of age within the court system and in the community as a whole. Our emphasis has been on those children who have been removed from their biological parents due to neglect, abuse or maltreatment.

In order to address the babies' needs, we have written our program to educate those providers throughout Mohave and LaPaz Counties who work with young children in this particular age group. Professional Development has been the underlying goal for the program.

ACCOMPLISHMENTS

- We provided 34 training sessions.
- Presenters included: Dr. Lorenzo Azzi, Harris Institute/Southwest Human Development
Dr. Michael Trout, University of Illinois Urbana
Ruby Payne Organization
Dr. Alison Steier, Southwest Human Development
Jay McCarthy, Esq., Indian Child Welfare Act
Ashley Rhodes-Courter, author Three Little Words
- 827 Attendees received training during the year.
- We sent a team of four professionals to the National Council of Juvenile and Family Court Judges conference in Las Vegas, NV.
- Two Conciliation Court Employees attended conferences in Chicago, IL. and San Diego, CA.
- A team attended the state department program "Knowing Who You Are" in Flagstaff, AZ.
- Six employees working with young children attended the "Rural Behavioral Health Symposium" in Phoenix, AZ.
- Seven court employees, Child Protective Services case managers, and Mohave Mental Health Clinicians attended the Love and Logic Parenting Training in Denver, CO.
- The team registered five personnel for the Zero to Three Conference in Scottsdale, AZ.
- A team of twelve attorneys, court personnel, CPS, CASAs and Mental Health Providers attended a "shadowing" and "training" in Miami, Florida with the Miami-Dade Safe Start Initiative and Judge Cindy Lederman.



COURT APPOINTED SPECIAL ADVOCATE

CASA volunteers are appointed by a Superior Court Juvenile Judge and they are trained to help ensure the calls for help from children involved in dependency cases are heard by the court and all the parties involved in the matter.

The CASA staff help recruit and train new volunteers and support the volunteers in completing their important work. The staff also serves on many court committees and complete projects assigned to them by the Judges.

STATISTICS

- New applications received: 12
- Number of applicants who completed training: 10
- Number of court reports filed: 121
- Number of hours served on cases: 4657
- Number of miles driven by CASAs: 64,653
- Number of contact logs filed: 651
- Number of open dependency cases: 188
- Number of children in open cases: 339
- Number of children being served by CASAs: 110

ACCOMPLISHMENTS

- Established a CASA Council of Mohave County Website.
- Staff attended the “Knowing Who You Are” program in Flagstaff, AZ.
- Staff attended the “Rural Behavioral Health Symposium” in Phoenix, Arizona.
- A team of CASAs attended a “shadowing” and “training” in Miami, Florida with the Miami-Dade Safe Start Initiative and Judge Cindy Lederman.

National CASA Program: www.casaforchildren.org

Arizona CASA Program: www.supreme.state.az.us/CASA



COURT SECURITY

ACCOMPLISHMENTS

- Court Security Officers completed 16 hours of training, including: Cardio Pulmonary Resuscitation (CPR) and Tactical Communications (Verbal Judo).
- Screening Operations including Weapon Recognition and Report Writing.
- Security staff screened 122,219 persons entering Superior Court in Kingman. 1,781 prohibited items were held from persons entering the Courts. Some of these items included firearms, knives, tools, handcuff keys, and pepper spray.
- Installation of new color security cameras and monitors.
- CPR Instruction and Re-Certification classes for Probation staff.
- Court Security Manager completed 16 hour Workplace Violence training.
- Developed card key policy with Court Technology Services and Court Administration.
- Continuity of Operations Training (COOP) from National Center for State Courts.
- Court Security Manager completed 8 hours Firearms and 8 hours Defensive Tactics training.
- Completed training of On-Call Bailiffs.
- Completed Evacuation / Courtroom Security/ Dealing with Threatening Persons classes for Superior Court Clerks.

FUTURE GOALS

- Ongoing in-house training of Security Officers.
- Facilities upgrades with Strategic Planning Group # 3 and Mohave County Security.
- Security planning for new Moccasin Court facility with Strategic Planning Group # 3.
- Card key systems for all Court facilities.
- Video equipment upgrades and expansion at Kingman / Cerbat Justice and Lake Havasu Consolidated Courts.
- Magnetometer upgrades at Kingman Superior, Kingman/Cerbat Justice and Lake Havasu Consolidated Courts.
- Upgrade to inter-operable radios for all courthouses.
- Ongoing- Review of Security Policies and Procedures.
- Develop Court Safety Committee with Risk Management.
- Court Facilities Vulnerability Risk Assessments utilizing CARVER Program.



COURT TECHNOLOGY SERVICES (CTS)

VISION

CTS in Mohave County will continue to strive to push the Mohave County Court System to be one of the most technically advanced court systems in the State.

REDESIGN EXTERNAL WEB SITE

One of the major accomplishments achieved by CTS this year was the complete redesign of the MohaveCourts.az.gov web site. This site has new services that are available to the public as well as a refocus on the services we currently offer to make the site more user friendly and easier to navigate. We are extremely proud of the new site and the services we now offer. As a result of our hard work, the site has now been nominated for the National Center for State Courts Top Ten Website award.

ENHANCING COURTROOM TECHNOLOGY

Due to the limited funds and the ever increasing need for technology in the courtrooms, CTS designed and installed a centralized, touch controlled system for eleven different courtrooms in the Mohave County Court system. This internally designed system saved an estimated \$20,000 per courtroom if contracted out, saving the courts a total of \$220,000 for the project. The equipment installed is all controlled through a centrally located push button control system.

- One or two large screen LCD monitors per courtroom
- Audio System enhancements
- Smart lectern containing a document camera and DVD/VCR
- Video Conferencing System
- Multiple Laptop / PC inputs

E-PAYMENTS

Continued to enhance our e-payments project by incorporating the Bullhead City Justice Court and Moccasin Justice Court into this project. Our next step will be to expand this system once again into the Lake Havasu Court and the Superior Court

APPLICATION DEVELOPMENT

Application Development continued to push forward with Court application development.

- Critical enhancements to our COJET on-line registration application
- New Court Payment Tracking System
- New web based “white board” allowing employees to change their In/Out of office status from their desktop



- On-Line Employee Survey
- Ported Child Support application to new technology

DEPARTMENT MOVES

CTS assisted two court departments in relocating during 2010. Probation was the first to move into a new facility which allowed CTS to assist in the network architecture, A/V systems, proximity door readers, as well as the security system implementation and monitoring. The Mediation department was the second department to move in 2010. CTS was heavily involved with the network move as well as installing a new video conferencing center, real time voice and video recording and security monitoring systems. Once these two departments were moved, CTS was then able to connect all Security systems around the County allowing the Security Director to monitor all court locations in real time from his office

BUSINESS CONTINUITY

In our continuing effort to safeguard the Courts Data, CTS has installed multiple NAS drives around the county in court facilities. These NAS drives play a critical role in Mohave County's disaster recovery planning as each NAS drive is synchronized with production data on a daily basis.

VIDEO CONFERENCING

CTS, has and will continue to expand video conferencing within the Mohave Courts. Recent additions include providing two remote video conferencing systems in our Bullhead and Lake Havasu Court reporter's offices allowing them to participate in hearings in other courtrooms around the county remotely. This year the following video systems have been added to our network:

- Lake Havasu City Court Reporter.
- Bullhead City Court Reporter.
- Superior Court Division 3.
- Superior Court Division 4.
- Superior Court Division 5.
- Superior Court Commissioner Court.
- Superior Court Jury Assembly Room.
- Kingman Municipal Courtroom #2.
- Moccasin Consolidated Court.
- Three separate video systems in the Mohave County Adult Detention Facility.



HUMAN RESOURCES

EMPLOYMENT SERVICES

- The total number of budgeted positions in FY 10-11 is 187.9 FTE (Full-time equivalent) which is a decrease of 3.9 FTE in FY 09-10 and a reduction of 32.4 FTE from FY 08-09. The 187.9 FTE excludes a total of 3.0 frozen and 28.5 unfunded FTE.
- The annual Superior Court turnover rate in 2010 is 14.4%. This is a slight reduction from the 15.64% annual turnover rate in calendar year 2009.
- The average wage for all regular Superior Court employees (excluding elected officials) remains basically the same \$20.49 per hour or \$42,619 per year. The average length of service for the Superior Court bench is 9.3 years of service and for regular employees it is 6.5 years of service. The average employee length of service by court division is as follows: Juvenile Detention – 3.7 years, Clerk's Office – 5.6 years, Superior Court – 6.3 years, and Probation – 8.1 years of service.

STAFFING

During the calendar year, the Superior Court processed:

- 21 new hires of which 6 were in Juvenile Detention, 6 in Probation, and 9 in the Superior Court (of which 6 were full-time regular and 3 were on-call temps.)
- 27 regular employee separations of which 1 was in the Clerk's Office, 10 in Juvenile Detention, 10 in Probation, and 6 in the Superior Court. Of the total employee separations, 21 were voluntary and 6 were involuntary. The involuntary separations included 1 original probationary dismissal, 1 regular status dismissal, 2 layoffs, 1 medical separation, and 1 deceased employee. The voluntary separations included 10 employees who left for other employment, 4 employees who relocated, 3 employees who left for personal family reasons, 2 employees who retired, 1 employee who went back to school, and 1 dissatisfied employee.
- During the year, 3 promotions were processed, 1 employee was reappointed, 12 employees were reassigned and 2 employees received voluntarily demotions.
- Open positions were vacant an average of 53 days pending budget approval and the recruitment and selection process. The Superior Court processed a total of 327 job applications.

EMPLOYEE RELATIONS

- **Equal Employment Opportunity Commission (EEOC):** The Superior Court has no outstanding EEOC charges pending and no complaints of unlawful discrimination were filed by employees with the EEOC in 2010.
- **Hearing Officer Appeals:** No employee appeals were received in calendar year 2010.



-
- **Disability Management:**
 - ✓ **FMLA:** A total of 27 employees utilized a total of 4,477.5 hours (559.7 days) of Family and Medical Leave (FMLA) in 2010. This includes 17 employees from Probation who used 2399 hours (or 299.9 days) of FMLA leave, 7 employees from the Clerk's Office who used a total of 1917.5 hours (or 239.7 days) of FMLA leave, and 3 employees from Superior Court who used 161 hours (or 20.1 days).
 - ✓ **Workers' Compensation:** Mohave County Risk Management processed a total of 18 workers' compensation reports of injury on behalf of the Superior Court. This includes 9 in Juvenile Detention, 5 in Probation, 3 in Superior Court and 1 in the Clerk's Office. Of the total workers' comp reports filed in 2010, only 8 were OSHA recordable for which the involved employees sought medical treatment.
 - **Judicial Merit Commission:** Human Resources provided administrative support to the Judicial Merit Commission for four regularly scheduled meetings.
 - **Training:** The Superior Court held four Judicial New Employee Orientation Programs, and Human Resources presented two classes on Performance Management Tips and Techniques, one class on FMLA for Supervisors, and one class on Preventing Sexual Harassment.



COMMITTEE ON JUDICIAL EDUCATION AND TRAINING

16TH ANNUAL COURT AND PROBATION CONFERENCE

On February 2, 2011, the Honorable Rebecca White Berch, Chief Justice of the Arizona Supreme Court, addressed more than 200 judges and employees from throughout the Mohave County Court system to kick off the 16th annual two day conference. Justice Berch's presentation 'A View From the Bench' followed the annual judicial employee recognition awards program in the BOS Auditorium of the Mohave County Administration Building. Presiding Judge Weiss facilitated the awards program with individual judges and division heads introducing the award recipients. The awards program was followed by an update on major accomplishments throughout the Mohave County courts in 2010, and a special 'Making A Difference' video presentation recognizing employees throughout the Mohave County courts.

"MAKING A DIFFERENCE" INDIVIDUAL RECOGNITION AWARD RECIPIENTS

Bullhead City Justice Court – Emmanuel Arias
Bullhead City Municipal Court – Morena Alvarado
Clerk of Superior Court – Carol Beezer
Kingman Cerbat Justice Court – Lorie Valandingham
Juvenile Detention – Jason Sinagra
Probation – Krystal Adame
Superior Court – Cheryn Brewer

TEAM AWARD RECIPIENT

Probation Juvenile Employee Mentoring (JEM) Team – Krystal Adame, Tim Painter, Rodger Stewart and Sara Carpenter

SUPERVISOR OF THE YEAR AWARD RECIPIENT

Ruthie Teigen, Kingman Municipal Court

SERVICE AWARD RECIPIENTS

TWENTY-FIVE YEARS OF SERVICE – Sherri Cullison and Ruthie Teigen

TWENTY YEARS OF SERVICE – Carol Beale, Hon. Steven Conn, Sheila Engels, and Diane Simon

FIFTEEN YEARS OF SERVICE - Linda Cantrell, Susie Cobb, Barry Kudera, Darlene Logan, Alan Palomino, Kay Phillips, Barbara Potter, and Hon. Ted Whitall

TEN YEARS OF SERVICE - Stacy Cherco, Amber Freed, Leonard Frisch, Kathy Lawless, Audrey MacDonald, Deborah Mallotto, Vicky Roundy, Theresa Schumacher, Samantha Spawn, Rodger Stewart, Hon. Julia Van Arsdale, and Linda Yarbrough



FIVE YEARS OF SERVICE - Morena Alvarado, Lorrie Back, Sue Baudoin, Susan Beeman, Carol Beezer, Lance Bowen, Penny Carter, Karen Ganley, Steve Garwood, Jillene Gock, Linda Greaver, Andrew LaPorta, Andrea Lathrop, Cindy Linne', Nancy McBride, Philip Mongeau, Faye Mueller, Maria O'Haver, Tim Painter, Mim Quesenberry, Vallari Sanchez, Mollie Simmons, Hon. Michael Slovek, Patrick Sumansky, and Kimberly Young

CONFERENCE

Twenty-five different classes were offered as breakout sessions during the two day conference. All classes were held in the downtown Kingman area using various training rooms at the Mohave County Administration Building, Mohave County Sheriff's Office, Mohave County Probation and the Superior Courthouse. A majority of the instructors were local, either court employees or attorneys. Conference costs were greatly reduced this year given that lunch was not provided as part of the conference. The annual conference continues to provide high quality training to judicial employees locally, saving the travel, lodging and registration fees associated with sending employees out of the area to obtain their required 8 hours of COJET training.



LAW LIBRARY

SERVICE STATISTICS BY MONTH

Month/Year	Public (Any Public)	Public with Forms (Sub of Column 1)	Other Users (Attorneys, Judges, Etc.)	Total (Column 1 + 3)
January 2010	358	157	11	369
February 2010	389	147	21	410
March 2010	427	170	21	448
April 2010	432	172	33	465
May 2010	435	178	8	443
June 2010	465	185	13	478
July 2010	419	181	26	445
August 2010	391	175	17	408
September 2010	414	165	26	440
October 2010	327	141	8	335
November 2010	307	122	19	326
December 2010	292	51	15	307



JUSTICE COURTS

JUSTICE COURT SELF SERVICE WEBSITE

The Justice Courts are committed to providing access to services and information to the public. As such, the Justice Courts continue to add forms and instructions to the Self Service Website. Appeal forms and information packets have been added to the site along with several other court forms.

ON-LINE PAYMENTS

The success of the pilot project in the Kingman/Cerbat Justice Court paved the way for the remaining Justice Courts to implement payment of civil traffic citations on-line. An on-line payment of citations allows year-round availability to the public to pay their civil traffic citations on-line 24 hours a day, seven days a week. The Justice Courts are looking to expand this service to defendants that are required to make monthly payments to the court.

BUDGET REDUCTIONS

The Kingman/Cerbat Justice Court had a challenging year in 2010. Budget reductions eliminated two positions, bringing the total of positions left vacant in the court to three. Despite reduced resources, the Kingman/Cerbat Justice Court continues to process a large caseload. For FY 2009, Kingman/ Cerbat Justice Court ranked sixth in the statewide rankings for justice court filings.

MOCCASIN JUSTICE COURT FACILITY

The Justice Courts are committed to providing safe and adequate court facilities that convey an image of dignity and solemnity and a sense that the facility is one in which justice is done. As such, the Justice Courts have committed \$500,000 of Court Enhancement Funds, with Mohave County providing an additional \$100,000 in funding, for the construction of the Moccasin Justice Court. Mohave County has entered into a Pre-Construction Service Agreement with a contractor and the Justice Courts anticipate completing construction in 2011 of the new Moccasin Justice Court.

CONTINUITY OF OPERATIONS PLAN

The Justice Courts have begun work on a Continuity of Operations Plan to ensure court operations and the rule of law is preserved in the event of a disaster or epidemic in Mohave County.



CLERK OF THE SUPERIOR COURT

CLERK OF SUPERIOR COURT WEBSITE

The Clerk of Superior Court is committed to providing access to services and information to the public. As such, forms and instructions continue to be added to the Website. The Webpage receives approximately 3,750 visits per month. The Clerk's Office continues to receive approximately 200 phone calls each day.

RECORDS RETENTION/ARCHIVING/CASE MANAGEMENT SYSTEM

Having been one of the first in the country to undertake a project to convert our microfiche to electronic images, the Clerk's Office has added another 11,500 archived cases to the case management system in the past year. This allows better public service as well as a more efficient way to preserve the public record and historical data. The Clerk's Office continues to serve the state in testing the new case management system, piloting new releases and serving on various AJACS committees.

BUDGET REDUCTIONS

With continued budget reductions, another position in the Clerk's Office was frozen, bringing the total number of positions left vacant in the court to four. Despite reduced resources, the Clerk's office continues to process the work in a timely and efficient manner. The number of hearings increased from 14,776 in 2009 to 18,827 in 2010. There continues to be a rise in the number of appealed cases. In 2010 there were 115, up from 74 in 2009. Petitions for Post-Conviction Relief also increased from 21 cases in 2009 to 52 cases in 2010.

JURY SERVICES

In addition to providing jury services to the justice courts, the Clerk's Office summoned jurors for 78 jury trials in 2010 (68 criminal and 10 civil). The total expense for the 3,538 jurors who served in 2010 was \$305,122.

MONEY COLLECTED

In 2010 the amount of money passing through the Clerk's Office increased to nearly \$4 million dollars. This included approximately \$550,000 in restitution to victims.



OTHER NOTEWORTHY EFFORTS

The Clerk's Office continues to work with other local agencies in the betterment of the Mohave County Judicial System by assisting on all Strategic Planning Committees; the Continuity of Operations Plan; court automation projects, including the upgrades to the webpage; the Judicial Employee Merit Commission; the Loss Prevention Committee as well as other statewide committees.