

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF MOHAVE

FILED

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2012 MAR 30 PM 2:54

VIRLYNN TINNELL
SUPERIOR COURT CLERK

IN THE MATTER OF:

RE-ESTABLISHING THE RECORDS)
RETENTION AND DISPOSITION SCHEDULE)
FOR THE SUPERIOR COURT HUMAN)
RESOURCE OFFICE)

ADMINISTRATIVE ORDER

2012-24

(Rescinds AO 2004-10)

WHEREAS, a records retention and disposition schedule was established for the Superior Court Personnel Office (now referred to as Court Human Resources) in June, 2004, through Superior Court Administrative Order 2004-10;

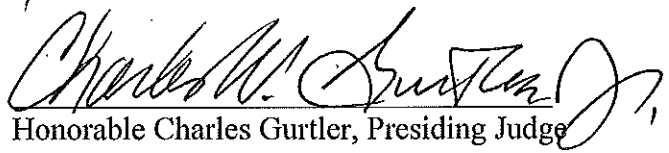
WHEREAS, there is a need to update the records retention and disposition schedule for the Superior Court Human Resource Office;

WHEREAS, a records retention schedule for Superior Court human resource records currently exists in Section 3-402 'Superior Court Records Retention and Disposition', Chapter 4, Part 3 of the Arizona Code of Judicial Administration (ACJA).

IT IS ORDERED, directing the Superior Court Human Resource to follow the records retention and disposition schedule as provided for in ACJA Section 3-402 'Superior Court Records Retention and Disposition' effective this date.

IT IS FURTHER ORDERED, that Administrative Order 2004-10 be rescinded effective this date.

DATED this 16th day of March, 2012.


Honorable Charles Gurtler, Presiding Judge
Mohave County Superior Court

Original filed with the Clerk of the Superior Court in Mohave County